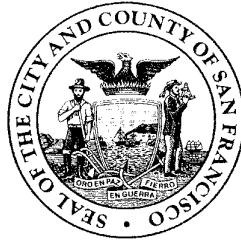


**OPEN SOURCE VOTING SYSTEM  
TECHNICAL ADVISORY COMMITTEE**

**ELECTIONS COMMISSION  
*City and County of San Francisco***

Christopher Jerdonek, Chair  
Larry Bafundo, Vice Chair  
Carl Hage  
Roan Kattouw  
Tony Wasserman



Don Chan, Secretary

**MEETING AGENDA**

**Open Source Voting System Technical Advisory Committee (OSVTAC)  
of the San Francisco Elections Commission**

**Thursday, December 14, 2017**

**6:00 p.m.**

**City Hall, Room 421**

**1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102**

**Order of Business**

**1. Call to Order & Roll Call**

**2. General Public Comment**

Public comment on any issue within the Committee's general jurisdiction that is not covered by another item on this agenda.

**3. Approval of Minutes of Previous Meeting**

Discussion and possible action to approve Minutes for the November 16, 2017 Committee meeting.

(Agenda Packet: Draft Minutes)

**4. Member Reports**

Member reports on committee-related activities not covered by another item on this agenda, including but not limited to the last Elections Commission meeting, Department of Elections progress, research findings, and news reports.

(Agenda Packet: Nov. 16 email from Member Hage)

## **5. Administration**

Discussion and possible action regarding administrative issues including but not limited to attendance at Elections Commission meetings by Committee members, the Committee's website, and the Committee's written reports to the Commission.  
(Agenda Packet: Draft Written Report)

## **6. Committee Goals and Assumptions**

Discussion and possible action regarding committee goals, scope, and assumptions.

## **7. Project Background and Terminology**

Discussion and possible action regarding project background and terminology, including around voting system components and other voting system projects.

## **8. Project Management and Procurement**

Discussion and possible action regarding project management and procurement, including topics like modular contracting, agile development in government, and incremental approaches to the project.

## **9. Committee Recommendations**

Discussion and possible action regarding Committee recommendations on the subjects of requirements, open source, software development processes, software architecture and design, hardware, intellectual property, and testing.

(Agenda Packet: Section 4 "Recommendations" of the Committee's Recommendations)

## **10. Voting Process and Equipment Decisions**

Discussion and possible action regarding voting process and equipment decisions that need to be made to implement open-source voting in San Francisco.

(Agenda Packet: Memo from Member Hage)

## **11. Topics for future discussion**

Discussion and possible action regarding topics for future discussion.

## **Adjournment**

There will be an opportunity for public comment on each agenda item.

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