

**OPEN SOURCE VOTING SYSTEM  
TECHNICAL ADVISORY COMMITTEE**

**ELECTIONS COMMISSION  
*City and County of San Francisco***

Christopher Jerdonek, Chair  
Larry Bafundo, Vice Chair  
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Don Chan, Secretary

**MEETING AGENDA**

**Open Source Voting System Technical Advisory Committee (OSVTAC)  
of the San Francisco Elections Commission**

**Thursday, February 8, 2018  
6:00 p.m.  
City Hall, Room 421  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102**

**Order of Business**

**1. Call to Order & Roll Call**

**2. General Public Comment**

Public comment on any issue within the Committee's general jurisdiction that is not covered by another item on this agenda.

**3. Approval of Minutes of Previous Meeting**

Discussion and possible action to approve Minutes for the January 18, 2018 Committee meeting.

(Agenda Packet: Draft Minutes)

**4. Administration**

Discussion and possible action regarding administrative issues including but not limited to attendance at Elections Commission meetings by Committee members, the Committee's website, and the Committee's written reports to the Commission.

**5. Member Reports**

Member reports on committee-related activities not covered by another item on this agenda, including but not limited to the last Elections Commission meeting, Department of Elections progress, research findings, and news reports.

## **6. Project Background and Terminology**

Discussion and possible action regarding project background and terminology, including other voting system projects.

## **7. Project Management and Procurement**

Discussion and possible action regarding project management and procurement, including topics like modular contracting, agile development in government, and incremental approaches to the project.

## **8. Equipment Decisions and Implementation Plan**

Discussion and possible action regarding implementation plans for open-source voting, including voting process and equipment decisions that need to be made.

## **9. Committee Recommendations**

Discussion and possible action regarding Committee recommendations on the subjects of requirements, open source, software development processes, software architecture and design, hardware, intellectual property, and testing.

## **10. Topics for future discussion**

Discussion and possible action regarding topics for future discussion.

## **Adjournment**

There will be an opportunity for public comment on each agenda item.

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