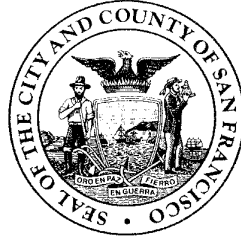


**OPEN SOURCE VOTING SYSTEM  
TECHNICAL ADVISORY COMMITTEE**

Christopher Jerdonek, Chair  
Carl Hage  
Roan Kattouw  
Tony Wasserman



**ELECTIONS COMMISSION  
*City and County of San Francisco***

Don Chan, Secretary

**MEETING AGENDA**

**Open Source Voting System Technical Advisory Committee (OSVTAC)  
of the San Francisco Elections Commission**

**Monday, August 27, 2018  
6:00 p.m.  
City Hall, Room 421  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102**

**Order of Business**

**1. Call to Order & Roll Call**

**2. General Public Comment**

Public comment on any issue within the Committee's general jurisdiction that is not covered by another item on this agenda.

**3. Election of Vice-Chair**

Discussion and possible action to elect a Committee Vice-Chair. The process will be as follows: The presiding Chair will open nominations for the position. When there are no further nominations, the Chair will close nominations. Public comment will then take place. After discussion, there will be a roll call vote during which each Committee member shall state the name of the nominee for whom he or she wishes to vote. Any nominee receiving three votes shall be elected Vice-Chair. The term of office will begin immediately at the conclusion of the meeting.

**4. Approval of Minutes of Previous Meeting**

Discussion and possible action to approve Minutes for the July 10, 2018 Committee meeting.

(Agenda Packet: Draft Minutes)

## **5. Administration**

Discussion and possible action regarding administrative issues including but not limited to attendance at Elections Commission meetings by Committee members, the Committee's website, and the Committee's written reports to the Commission.

## **6. Member Reports**

Member reports on committee-related activities not covered by another item on this agenda, including but not limited to the last Elections Commission meeting, Department of Elections progress, research findings, conferences, and news reports.

## **7. Voting System Component Development**

Discussion and possible action regarding OSVTAC developing and/or facilitating the development of one or more voting system components as a proof of concept.

## **8. Project Ownership and Project Management**

Discussion and possible action regarding project ownership, project management, and terminology related to these topics.

## **9. Committee Recommendations**

Discussion and possible action regarding Committee recommendations on the subjects of requirements, open source, software development processes, software architecture and design, hardware, intellectual property, and testing.

## **10. Topics for future discussion**

Discussion and possible action regarding topics for future discussion.

## **Adjournment**

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

**Cell phones, pagers and similar sound-producing electronic devices:** The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Disability Access:** The meeting will be held in Room 421, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. The meeting room is wheelchair accessible. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call 311, call (415) 701-4485, or visit <http://www.sfmuni.com>. There is accessible curbside parking adjacent to City Hall on Grove Street

and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Late requests will be honored, if possible. Services available on request include the following: American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes. Please contact the Department of Elections at (415) 554-4375 or our TDD at (415) 554-4386 to make arrangements for a disability-related modification or accommodation.

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