



Open Source Contribution Questionnaire (Example)

A. PROJECT WE WANT TO CONTRIBUTE TO

1. Name of project/code package (include any version numbers): _____
2. Project repository URL: _____
3. Who runs the project? _____
4. What does the project code do? _____
5. Have you personally made contributions to the project before? Y / N
If yes, please explain: _____
6. Has Company made contributions to the project before? Y / N
If yes, please explain: _____

B. LEGAL TERMS

1. Which open source license is the project under? _____
2. Does the project have a Contributor Agreement? Y / N
If yes:
 - a. Contributor Agreement URL: _____
 - b. Have you already signed the Contributor Agreement? Y / N
 - c. Has Company signed a corporate version of the Contributor Agreement? Y / N
3. How do we use the project code? (check all that apply)
 - Product: Incorporated into our products or services (distributed or hosted)
 - Development: Development use but not incorporated into products in any way
 - Back-office: Used for back office functions like IT, legal, accounting, HR or marketing
 - Other (please describe): _____

C. NATURE OF CONTRIBUTION

1. Briefly, what does the contribution do (e.g., bug fix, add new functionality)? _____
2. What's our primary motivation for contributing (e.g. fix a problem affecting our use of the code, enhance the project, give back to the project)? _____
3. Who created the contribution? (check all that apply)
 - Company Employees (please list): _____
 - Contractors (please list): _____
 - Others (please list): _____
4. What's in the contribution? (check all that apply)
 - Modifications to existing project code
 - New code we created (please describe): _____
 - Open source code (please list and indicate if we modified): _____
 - 3rd party proprietary code (please list and indicate if we modified): _____

D. RELATIONSHIP TO COMPANY PRODUCTS OR IP

1. Does the project/contribution relate to any current/planned Company products or services? Y / N
If yes, please explain: _____
2. Might the project or contribution relate to any other intellectual property (IP) the company may want to protect now or in the future? Y / N
If yes, please explain: _____
3. Any reason to think making the contribution will reduce any Company competitive advantage? Y / N
If yes, please explain: _____

E. ANYTHING ELSE WE SHOULD CONSIDER? _____

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