SAN FRANCISCO
DEPARTMENT OF TECHNOLOGY

Date: February 14, 2019

To: John Arntz

From: Linda Gerull

Subject: **Open Source Voting Project Status**

The status and next actions for the Open Source Voting Project are the following:

1. The Open Source Voting Project is moving forward in the Planning and Discovery phase.
   - An evaluation and analysis of other city or county open source voting system projects is in progress.
   - Next action: finalize the document for review and comment by the Technical Advisory Board and Commission.
   - Next action: interview jurisdictions with Open Source Voting system technology.

2. The Open Source Voting Project is moving forward in the Requirements Definition phase.
   - Requirements for the system are being defined.
   - Next action: review with the Technical Advisory Board.

3. The Open Source Voting Project is taking steps to begin the Community Engagement phase.
   - The first community engagement meeting will be in April. The meeting will take input and feedback from the community on the goals for the system as well as form work groups.
   - Next action: Work with TAC to develop a contact list for announcing the community engagement meeting.

4. The Open Source Voting Project continues to add resources to deliver the project.
   - The City has released a Request for Proposal for Professional Services to assist with the development of project deliverables. Proposal are due on March 4 and there have been 4 vendors express interest in the project. Attached is the RFP.
   - Next action: Evaluate the vendors and select a firm with the capabilities to complete project deliverables.

5. The Budget for the Open Source Voting Project has been submitted.
   - The Project budget request has been submitted to COIT for consideration. The request is for $3 million which would begin the development of the project.
   - City staff met with the Clean Money group to discuss their proposal for State funding.
   - Next action: Address budget questions as needed.